



# Harvest Fest | Craft Fair Application

## September 24<sup>th</sup> & 25<sup>th</sup>, 2022

Application due by August 29, 2022

### Overview

- 2-day show, vendors are required to sell for 2 full days
- Business hours are 10am – 4pm Sat & Sun
- Only one artist per 10 x 10 is permissible
- Artists must provide their own displays, tables, and covers
- No animals allowed in the craft area
- Vendors MUST check in at the Chamber office before setting up
- Security is not provided. Artists are responsible for loss or damage
- **An e-mail will be sent two weeks prior with your location and set-up details**

### Eligibility

- Our Harvest Fest Committee does their best to honor booth requests on first come, first serve basis. We cannot guarantee any specified locations. Disrespectful behavior towards committee members or other crafters will not be tolerated and you will be removed from this event immediately. Please be professional and respectful of others.
- Acceptance into the Harvest Fest Craft Fair will be at the discretion of the HF Committee: Handmade items only.
- Event will be held rain or shine.

Please complete the below form, detach, and mail in along with your payment to:

**Green Lake Area Chamber of Commerce | PO BOX 337 | Green Lake, WI 54941 | 920.294.3231**

### Entry

- Applications must be received by 08/29/22
- Vendor sites will be pre-assigned with the consideration to their request, based on date submitted & past participation
- \$120.00 per 10' x 10' booth space (a \$3 credit card processing fee will apply)
- For new vendors, two recent photos must accompany your application
- There are NO refunds
- Your cleared check serves as your confirmed acceptance
- Your donation for raffle is required and due at check-in

**SET UP**  
 Friday, Sept. 23, 2pm – 7pm  
 Saturday, Sept. 24, 7am – 9am  
 Town Square: Friday, Sept. 23 After 6:30pm

### **CRAFT FAIR VENDOR**

(office use only) **Date Received:** \_\_\_\_\_

(office use only) **Check #** \_\_\_\_\_ **CC:** \_\_\_\_\_

Vendor Name: \_\_\_\_\_ **New** \_\_\_\_\_ **Returning** \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Vehicle License #: \_\_\_\_\_

Product Description: \_\_\_\_\_

Number of 10' x 10' Sites: \_\_\_\_\_ X \$120.00 = Amount Enclosed: \$ \_\_\_\_\_

Payment Type: Check # \_\_\_\_\_ Cash \_\_\_\_\_ MasterCard \_\_\_\_\_ or VISA \_\_\_\_\_ (A \$3.00 processing fee will apply)

Card #: \_\_\_\_\_ Expiration: \_\_\_\_\_ CSV: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Location Request: (not guaranteed) \_\_\_\_\_

**Signature:** \_\_\_\_\_

By signing this, I will assume full responsibility for collecting and reporting the 5.5% WI Sales Tax. I understand that the Harvest Fest Committee, Green Lake Area Chamber of Commerce, and the City and / or County of Green Lake are in no way to be held responsible for injury, damage, or loss incurred while I am a participant in this event. I agree to abide by the guidelines set forth in this document.