



Green Lake's Golden Days Craft Fair Application September 23 & 24, 2023



Set Up

Friday: Noon – 8pm (All Parks)

Saturday: 7am – 9am (All Parks)

- **NEW THIS YEAR:** The Chamber will **not** be collecting donation items. An increase of \$20 will cover the costs of your donated raffle item. 1 booth: \$140, 2 booths: \$260 (\$4 credit card processing fee will apply)
- You must provide a completed S240 form with application. Attached on reverse side of this application
- Application & S240 due by August 28, 2023
- Vendor sites will be pre-assigned with the consideration to their request, based on date submitted
- Business hours are 10am – 4pm Saturday & Sunday. Vendors are required to sell the two full days
- An e-mail will be sent two weeks prior with your location and set-up details
- There are NO refunds. If cancelation occurs, your funds are transferred to the following year
- Your "cleared check" serves as your confirmed acceptance into the craft fair
- Only one artist per 10 x 10, or 20 x 20 is permissible
- Artists must provide their own displays, tables, and covers
- No animals allowed in the craft area
- Security is not provided overnight. Vendors are responsible for loss or damage
- Acceptance into the Golden Days Craft Fair will be at the discretion of the committee: Handmade Items Only
- For new vendors, two recent photos must accompany your application (mail or e-mail allison@visitgreenlake.com)
- Event will be held rain or shine

Please complete the form below (front & back), detach, and mail in along with your payment to:

Green Lake Area Chamber of Commerce | Attn: Allison Gohlke | PO BOX 337 | Green Lake, WI 54941 | 920.294.3231

CRAFT FAIR VENDOR

(Complete Front & Back)

(office use only) **Date Received:** _____

(office use only) **Check #** _____ **CC:** _____

Vendor Name: _____ **New** _____ **Returning** _____

Contact Name: _____ Phone: _____

Mailing Address: _____ City/State: _____ Zip: _____

E-Mail: _____ Vehicle License #: _____

Product Description: _____

Space: 10 x 10 \$140 _____ **20 x 20 \$260** _____ = **Amount Enclosed: \$** _____

Payment Type: Check # _____ Cash _____ MasterCard _____ or VISA _____ (\$4 credit card processing fee will apply)

Card #: _____ Expiration: _____ CSV: _____

Name on Card: _____

Location Request: (not guaranteed) _____

Signature: _____

By signing this, I will assume full responsibility for collecting and reporting the 5.5% WI Sales Tax. I understand that the Harvest Fest Committee, Green Lake Area Chamber of Commerce, and the City and / or County of Green Lake are in no way to be held responsible for injury, damage, or loss incurred while I am a participant in this event. I agree to abide by the guidelines set forth in this document.

Part C: Vendor Information

If the vendor does not have a Wisconsin seller permit number and claims their sales are tax exempt, enter the exemption code number provided by the vendor.

- 1 - Exempt sales only or display only
- 2 - Multi-level marketing company pays sales tax
- 3 - Nonprofit occasional sales exemption
- 4 - Exempt occasional sales

Wisconsin Seller's Permit Number (15 digits starting with 456)		SSN (last 4 digits)	FEIN (last 4 digits)	Exemption Code
456- -				
Legal Business Name (if not sole proprietor)		Doing Business As (DBA) Name (if applicable)		
Vendor/Contact Name (Last)	Vendor/Contact Name (First)		Vendor Phone Number	
Mailing Address		Email Address		
City	State	Zip	Multi-Level Marketing Company (if claiming Code 2 above)	

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of June 1, 2022: sec. 77.52(19) and 73.03(38), Wis. Stats., and sec. Tax 11.53 and 11.535, Wis. Adm. Code.